

**Day of Caring 2023**

Project Information Sheet

Yes, we will participate: \_\_\_\_\_\_ No, we will not participate: \_\_\_\_\_\_

Agency name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Your Project Coordinator: ­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cell Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Summary (please be a specific as possible):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Number of volunteers needed: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have a vehicle available to haul away items to the dump? \_\_\_\_\_\_

**PLEASE NOTE:**

Projects will be considered based on the scope of the request and the ability of volunteers to complete the project during the given time frame (May 12th, 9am – 3pm). Projects are subject to State licensing requirements and regulations; as well as availability of certified volunteers.

**Deadline for project request submission is April 12th.** Requests submitted after the deadline ***WILL NOT*** be considered for inclusion.

You must assign your own project leader for your project. The project leader must remain on site to offer advice to all volunteers. All prep work needed for your project must be done prior to volunteers arriving on that day. (ie. if you requested a room be painted, please prep walls by removing hanging items and nails, covering holes, cleaning walls, etc.)

**United Way of Stephens County will contact donors for materials, you do not need to do so.**

**Please complete this form and email to** [**assistant@unitedwayofsc.org**](mailto:assistant@unitedwayofsc.org)**, or** [**hstewart@unitedwayofsc.org**](mailto:hstewart@unitedwayofsc.org) **or mail to P.O. Box 1632, Duncan OK 73534 no later than April 12, 2023.**